



Financial Frequency **ANNUAL REPORT FORM**

Please complete the following to ensure that your annual report is accurately filed with the FL Division of Corporations:

Name of Business: _____

Mailing Address: _____

Physical Address: Same as mailing? Yes/No: _____

Member Name: _____

Address: _____

SSN: _____ D/O/B: _____

E-mail: _____ Phone: _____

Member Name: _____

Address: _____

SSN: _____ D/O/B: _____

E-mail: _____ Phone: _____

NO CHANGES _____

Please note, any errors or additional changes made after the annual report filing may result in additional state filing fees. Please contact us with any questions. *** Please note, ownership changes require additional legal documentation-we will contact to review and discuss.

***ANNUAL REPORTS ARE DUE BEFORE MAY 1ST TO THE FLORIDA DIVISION OF CORPORATIONS FOR YOUR COMPANY. THE ANNUAL REPORT CAN BE FILED ELECTRONICALLY BY VISITING WWW.SUNBIZ.ORG. PLEASE ENSURE THIS IS DONE PRIOR TO MAY 1ST OR THE STATE WILL ASSESS UP TO A \$500.00 LATE FILING PENALTY DEPENDING ON ENTITY TYPE WHICH CANNOT BE WAIVED. IF YOU HAVE ANY QUESTIONS OR NEED ASSISTANCE WITH FILING THE REPORT PLEASE CONTACT OUR OFFICE. ***



Credit Card Authorization Form

Credit Card #: _____

Billing Address: _____

City: _____ State: _____ Zip Code: _____

Expiration Date: _____

CVV Code: _____

Do you want DiSalvo & Associates PLLC as your Registered Agent?
Yes or No _____

Our registered agent has an annual fee of \$99. Our annual registered agent services include:

- monitor compliance with the state
- accept service for any notices or legal actions against the company

Registered Agent Name: _____

Address: _____